

Dormitory Application Notice for Winter Semester of 2023

1. **Eligibility:** Undergraduate and Graduate Students of Yonsei

University(including students who take semester off)

2. **Application Period**

: **November 20th , 2023 (Monday) 10:00 ~ November 30th (Wednesday) 23:59**

3. **Application Method**

: Yonsei Portal <https://portal.yonsei.ac.kr/ui/index.html> → Dormitory → Dormitory Application

※ Please check and fill out the "Type of Dormitory", "Residence Dormitory Division", and "Type of room" on the application screen carefully.

4. **How to Register (Payment) Payment Period**

: **December 1st , 2023 (Friday) 10:00 ~ December 6th (Wednesday) 23:59**

※ If you do not register within the designated period, your application will be automatically cancelled, so please be sure to register with the deadline.

The method for checking a billing statement

Yonsei Portal: <https://portal.yonsei.ac.kr/ui/index.html>

→ Dormitory → Dormitory Information check

→ Checking the dormitory fee billing statement → Confirming individual virtual account numbers and amounts.

5. **Roommate application period and method**

Sortation	Content
Period	December 7th , 2023 (Thursday) 10:00 ~ December 8th (Friday) 23:59
Method	1) Yonsei Portal: https://portal.yonsei.ac.kr/ui/index.html → Dormitory → Roommate Request
	2) Click on the application button after entering the roommate's student ID and reason for application.

- ※ Only registered applicants can apply for a roommate if they have the same residency period.
- ※ Your room will be randomly assigned If you do not apply for a roommate.
- ※ The errors may occur when there are duplicate applications.
Please, a representative student should apply once for a roommate request.

6. Detailed information on admission by category

*Only Dormitory Cheong-Yeon and Dormitory Mae-ji 3 buildings are opened during vacation.

1) Cheong-Yeon

TYPE	Cheong-Yeon		
	Short-term residency	Long-term residency A	Long-term residency B *Open 7th floor only
The period of dormitory residency	December 25 th , 2023 (Monday) 17:00 ~ January 18 th , 2024 (Thursday) 12:00 (24nights)	December 22 nd , 2023 (Friday) 17:00 ~ February 17 th , 2024 (Saturday) 12:00 (57nights)	December 22 nd , 2023 (Friday) 17:00 ~ February 24 th , 2024 (Saturday) 12:00 (64nights)
Dormitory Fee (3-person)	237,360(KRW)	563,730(KRW)	632,960(KRW)
Note	Bed, Desk, Wardrobe, Shoe rack, Small refrigerator Separated Toilet and shower room in each room.		
Remarks	<p style="text-align: center;">※Long-term residency B※ *Open 7th floor only</p> <p>-Only those who have an official reason(on-campus work or graduate research) and foreign students can apply for this "Long-term residency B" type. (Non-foreigner and non-graduate students are required to submit documents.)</p>		

	<p style="text-align: center;">서식자료실 - ‘방학 중 생활관 사용 요청서’</p> <p>-If any of the applicants for long-term residency B are scheduled to live in another dormitory in the 2024-1 semester, the amount of the residency fee may be changed after the transfer on February 19 (Monday)</p> <p>-The applicants for "Long-term residency B" must move to the dormitory/room for the next upcoming semester after February 19 (Monday)</p>
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2) Mae-ji3

		Mae-ji3	
TYPE	Long-term residency C	Long-term residency D	
The period of dormitory residency	22nd December, 2023 (Friday) 17:00 ~ 17th February, 2024 (Saturday) 12:00 (57nights)	22nd December, 2023 (Friday) 17:00 ~ 24th February, 2024 (Saturday) 12:00 (64nights)	
Dormitory Fee (4-person)	295,830(KRW)	332,160(KRW)	
Note	Bed, Desk, Wardrobe, Shoe rack, Small refrigerator communal toilet, and shower room on each floor.		
Remarks	<p style="text-align: center;">※Long-term residency D※</p> <p>-Only those who have an official reason(on-campus work or graduate research) and foreign students can apply for this "Long-term residency D" type. (Non-foreigner and non-graduate students are required to submit documents.) 서식자료실 - ‘방학 중 생활관 사용 요청서’</p> <p>-If any of the applicants for long-term residency D are scheduled to live in another dormitory in the 2024-1 semester, the amount of the residency fee may be changed after the transfer on February 19 (Monday)</p> <p>-The applicants for "Long-term residency D" must move</p>		

to the dormitory/room for the next upcoming semester
after **February 19 (Monday)**

7. Information

1) For those who are now in regular semester residency and wish to apply for long-term residency in the same dormitory, they also need to move their room on December 22nd and February 19th.

(A notification text message will be sent in advance)

2) Students might need to move their room according to the construction and repair plans. (A notification text message will be sent in advance)

※ For long-term residents who start their residency on December 22, please be aware that the new room may not be cleaned before your arrival.

8. Refund Policy

1) Application Method

Sortation	Content
Applicati on Method	<p>Yonsei Portal: https://portal.yonsei.ac.kr/ui/index.html → Dormitory → Application for resignation.</p> <p>※ The standard date of full refund is the refund date on Yonsei Portal Website.</p> <p>The standard date of partial refund is the day of moving out (Cleaning the room, returning the room card key, and completing the move-out confirmation form are needed)</p>

2) Refund due date **strict adherence to the date*

① Full refund: until a day before entering the room

Semester Residency	Long-term residency
~December 24th (Sunday)	~December 21st (Thursday)

② Partial Refund : Cancellation Fee(20% of dorm fee) + Amount of Dates

of Residency will be deducted (Website for Confirmation of Refund Amount
 → <https://url.kr/khy4jd>)

Semester Residency	Long-term residency A,C (57nights)	Long-term residency B,D (64nights)
January 13th 2024 (Saturday) 23:59	February 5th 2024 (Monday) 23:59	February 11th 2024 (Sunday) 23:59

9. Notes for checking in the dormitory **must read*

1) Procedures on the day of move-in

: Identification verification -> Document submission -> Move-in

2) Required documents

Document	Content
Covid-19 Pledge Form	‘서식자료실 - 코로나서약서’ Print beforehand and submit to the information room

3) Prepare and Prohibited Items

Status	classification	Items
prepare	Other	Personal hygiene items such as facial masks, toiletries, wireless routers(for wi-fi), and personal bedding
Allow	Other	Computer, Desk lamp, Hair dryer, Electric shaver, Air purifier, Humidifier <small>pH</small> but, the heated humidifier is prohibited _{pm} , other items that allowed by Housing Office
Prohibited	Electric heating devices	Electric Blanket Electric Cushion, Electric Mat, Electric Heater, Fan Heater, Stove, etc
	Electric cooking	coffee pot, Toaster, Electric cook,

	device	yogurt pot, Gas burner, Microwave, Electric rice cooker, Electric pot, etc
	other	Electric Scooter, Curling Iron, Iron, Candle, Flammable items, Pet, etc

4) Other notifications

No.	Content
1	Students who will move out from the residency of 2023-2 regular semester should clean their rooms, return their dormitory rental items, pack your belongings, and leave after returning their card key to the office by 12:00p.m. on December 22 nd 2023 (Fri)
2	If there are problems (ex. cleaning, broken furniture) when checking the room after leaving, penalties may be imposed. Also, If you don't return the card key then Housing Office will restrict the issuance of various certificates within the university.
3	In the dormitory, smoking and drinking or bringing alcohol are prohibited, and they may be forced to leave if those actions are caught.
4	Please submit all requests for repairs and maintenance on the dormitory Website. You may find this by clicking the "Community" → "Repair Board"
5	Please check the further announcements of storage information for foreign students' belongings.
6	There may be an events that hosted by the university or external organizations during the vacation period.

※ Please be aware that the Wonju dormitory is not responsible for any problems due to not knowing the rules ※

9. Contact info

Housing office	☎ 033-760-5300 (Weekdays 09:00~17:00)
E-mail for summer/winter semester	mjdorm@yonsei.ac.kr
Wonju Housing Office Website	https://wjdorm.yonsei.ac.kr → Community → the Consultation board on the website

Wonju Housing