

# Dormitory Application & Registration Notice for Spring, 2025

[Undergraduate, Graduate]

For the students' academic support, the Wonju Housing Office is offering students who needs to live in the dorm to apply for the residence as follows.

For the safety of residents, **please be aware of the guidelines and precautions before applying.**

※ Official Dormitory Application is done only through Yonsei Portal.

## Notice for Application and Registration

1. **Eligibility for Application:** Undergraduate and graduate students for the Spring 2025 semester (including those returning from a leave of absence).

※ **Freshmen** enrolling in undergraduate or graduate programs in March 2025 will receive **separate instructions through the admission guide.**

※ Students in the Pre-Medical Program or Nursing Program (sophomore year or higher) should contact the Won-ui Haksa (Medical Dormitory) at 033-741-0217.

### ※ **Ineligible Applicants**

a. Students who are on a leave of absence during the Spring 2025 semester.

b. GPA (Previous Semester): Below 1.74 / Cumulative Merit and Demerit Points (Most Recent Dormitory Stay): Total of -10 points or lower

c. Students who were expelled from the dormitory during the Fall 2024 semester.

d. Individuals who may face restrictions: Those considered unsuitable for communal living (e.g., excessive sleeping habits, loud snoring, or highly irregular lifestyle patterns).

## 2. Application Schedule (Strictly adhere to the specified dates and times)

Category	Date and Time
Application	January 15, 2025 (Wed) 10:00 AM ~ January 22, 2025 (Wed) 3:00 PM
Selection Announcement	January 24, 2025 (Fri) 4:00 PM
Dormitory Fee Payment	January 24, 2025 (Fri), 4:00 PM - February 4, 2025 (Tue), 4:00 PM
Roommate Application	February 5, 2025 (Wed), 10:00 AM - February 7, 2025 (Fri), 4:00 PM
Room Assignment Confirmation	February 20, 2025 (Thu), 5:00 PM
Move-In	February 23, 2025 (Sun), 2:00 PM
Move-Out	June 24, 2025 (Tue), by 11:00 AM

## 3. Dormitory Application

a. Application Period: **January 15, 2025 (Wed) 10:00 AM ~ January 22, 2025 (Wed) 3:00 PM**

b. Application Process: Go to the Yonsei Portal (portal.yonsei.ac.kr) → Log in → Select "Dormitory" → Select "Dormitory Application (for Current Students)" → Review the details and complete the application.

c. Important Notes for Application:

1) Ensure to carefully check and select the **"Dormitory Type," "Residential Area," and "Room Type"** on the application page before submission.

2) The application will only be considered complete after **clicking the final submission button.** Applications left in a "saved" status will not be accepted.

d. Selection Criteria: If the number of applicants exceeds the dormitory capacity, applicants may be reassigned to a different dormitory or not selected based on the following criteria:

- 1) Applicants with higher cumulative merit/demerit scores will be given priority.
- 2) In the case of a tie in cumulative merit/demerit scores, applicants with higher grades from the most recent semester will be prioritized.

※ **Merit/demerit scores are based on the most recent semester of dormitory residence.**

- What is the most recent semester of dormitory residence?: This refers to the last semester in which the applicant resided in the dormitory.

(Example 1) If the applicant last lived in the dormitory in Spring 2022 and is applying for Spring 2025, the merit/demerit scores from Spring 2022 will be used.

(Example 2) If the applicant lived in the dormitory in Fall 2024 and is applying for Spring 2025, the merit/demerit scores from Fall 2024 will be used.

※ **Academic grades are based on the most recent semester of enrollment.**

- What is the most recent semester of enrollment?: This refers to the last semester in which the applicant was enrolled, regardless of dormitory residency.

(Example) If the applicant was enrolled until Spring 2022, took a leave of absence, and is applying for Spring 2025, the academic grades from Spring 2022 will be used.

#### e. available Dormitories for Application

※ **Only graduate students who choose Maeji 3 Haksa or Cheongyeon Haksa are eligible to apply for 24-hour access.**

##### 1) Men's Dormitory

Type	Category	Dorm Fee	Dorm Fee per night	Facilities	Remarks	
Maeji	1	Double Room	882,090Won	7,290Won	Shared restrooms and showers on each floor	* 4-person room used as a 3-person room * Dormitory with 24-hour access <u>for graduate students</u>
		Triple Room	588,060Won	4,860Won		
	3	Triple Room	627,990Won	5,190Won		
Seiyon	1·2	Triple Room	882,090Won	7,290Won	Integrated restroom within the room	
	2	Double Room	1,196,690Won	9,890Won		
Cheongyeon	1	Triple Room	1,196,690Won	9,890Won	Separate restrooms and showers in each room	* Dormitory with 24-hour access <u>for graduate students</u>
Accessible Room	Seiyon		1,138,610Won	9,410Won	Integrated restroom within the room	* Submission of a disability certificate issued by the Ministry of Health and Welfare is required.
	Cheongyeon		1,459,260Won	12,060Won	Separate restrooms and showers in each room	

## 2) Women's Dormitory

Type	Category	Dorm Fee	Dorm Fee per night	Facilities	Remarks	
Maeji	2	Triple Room	588,060Won	4,860Won	Shared restrooms and showers on each floor	* 4-person room used as a 3-person room * Dormitory with 24-hour access for <u>graduate students</u>
	3	Triple Room	627,990Won	5,190Won		
Seiyon	3	Double Room	1,196,690Won	9,890Won	Integrated restroom within the room	
		Triple Room	882,090Won	7,290Won		
Cheongyeon	2	Triple Room	1,196,690Won	9,890Won	Separate restrooms and showers in each room	* Dormitory with 24-hour access for <u>graduate students</u>
Accessible Room	Seiyon		1,138,610Won	9,410Won	Integrated restroom within the room	* Submission of a disability certificate issued by the Ministry of Health and Welfare is required.
	Cheongyeon		1,459,260Won	12,060Won	Separate restrooms and showers in each room	

b. Common Facilities (Per Room): Each room is equipped with central heating and cooling, a bed, desk, wardrobe, shoe cabinet, and a small refrigerator.

c. Important Notes:

- \* Once your application is submitted via the portal, **it cannot be modified, so please review carefully before submission.**
- \* **If the number of applicants exceeds capacity, the selection process may be adjusted according to specific criteria.**
- \* Please note that the dormitory does not have an on-site cafeteria. Meal costs are not included in the dormitory fee. You may dine at on-campus restaurants or prepare light meals in the lounge area.

**4. Announcement of Selection Results: Results will be available on the Yonsei Portal after 4:00 PM on Friday, January 24, 2025.**

a. Individual Selection Result Check: Yonsei Portal → Log in → Dormitory → Check Admission Information

b. Announcement Based on Selection Criteria: Details will be posted separately on the Dormitory Website under the "Notices (Admission/Withdrawal)" section.

**5. Invoice Issuance and Payment (Dormitory Fee): From 4:00 PM, Friday, January 24, 2025, to 4:00 PM, Wednesday, February 4, 2025.**

a. If payment is not completed within the specified period, your admission will be automatically canceled without prior notice. (There will be no additional payment period.)

b. How to Check the Invoice: Log in to the Yonsei Portal → Dormitory → Dormitory Fee Invoice

c. Dormitory Association Fee Information

- \* The dormitory association fee is used for the purchase and maintenance of welfare items within the dormitory (e.g., microwaves, induction cookers, vacuum cleaners, pianos, etc.) and for initiatives aimed at enhancing student welfare.

**6. Roommate Application: 10:00 AM, Wednesday, February 5, 2025, to 4:00 PM, Friday, February 7, 2025.**

- \* Roommate applications are only allowed for students in the same dormitory type. If no application is submitted, rooms will be assigned randomly.

※ Please note that room changes will not be allowed due to conflicts between roommates who were randomly assigned.

7. Residence Period: From 2:00 PM, Sunday, February 23, 2025, to 11:00 AM, Tuesday, June 24, 2025 (Total: 121 nights).

※ Early move-in before the designated start date is not allowed.

※ For parcels sent to the dormitory, items arriving before the move-in date will not be stored.

8. Refund Policy:

a. Refund Application Process: Yonsei Portal → Academic Information System → Dormitory

1) Before the move-in date: Go to "Check Admission Information" → Select "Cancel Admission."

2) After the move-in date: Apply for "Midterm Withdrawal."

b. Refund Amount Policy

Type	Period
Full Refund (Cancellation Before the Move-In Date)	If refund was applied until 2025. 2. 22.(Sat) ※ The refund will be processed to the account registered in Yonsei Portal. ※ If a student who applied for a roommate applies for a refund near the check-in date, the other student designated as a roommate will be randomly assigned. (Random allocation regardless of nationality, major etc.)
Partial Refund (Withdrawal During the Residence Period)	If a refund is requested between February 23 (Sunday) and May 24 (Saturday), 2025 <u>[Dorm fee - (Cancellation charge + Calculated fee)]</u> ※ Cancellation fee = 20% of dorm fee ※ Days will be calculated from Feb.23rd even if he/she did not check in. ※ Days will be calculated by nights. ※ If you were expelled, you cannot apply to the dorm within 6 months. And until the 13th week from the start of residency period, there will be partial refund. However, there is not refund after the 13th week.
No Refund	Applicants Requesting a Refund After May 25, 2025 (Sunday)

※ For more detailed refund policies, please refer to the 'Withdrawal and Refund Application' post in the Notices section of the dormitory website.

※ Please note that refunds may take approximately 2-3 weeks to process after the application has been submitted.

## ☐ Move-In Guide

1. **Move-In Day Procedure:** Submit required documents → Verify ID → Receive key card → Move into your room.

※ Visitor Access: Visitors are allowed only on Sunday, February 23, 2025, from 1:00 PM to 9:00 PM. They may assist with moving belongings but must leave immediately afterward.

### 2. Required Documents (★Submission Mandatory for Move-In)

a. **Document:** One copy of a tuberculosis test result (chest X-ray).

※ Only test results conducted on or after January 1, 2025, will be accepted.

※ Tuberculosis screening services will not be available on campus during the semester.

b. **Submission Method:** Submit the document at the reception desk on move-in day.

### 3. Important Notes for Move-In

a. **Items to Prepare:** ID card, toiletries, clothing, bedding, personal items, and [LAN cable \(wireless router\)](#).

※ Wireless Wi-Fi is provided in all rooms of Maegji 1, 2, and 3 dormitories; personal routers are unnecessary. (However, wired internet is not available.)

※ Mattress sizes vary by dormitory.

Dormitory		Mattress sizes (Length×Width×Height) (Unit: cm)
Maegji	double	100 × 200 × 24
	Triple	80 × 200 × 10
	Quadruple	80 × 200 × 10
Seiyon	Double	91 × 200 × 15.5
	Triple	91 × 200 × 15.5
Cheongyeon	Triple	100 × 200 × 18

b. **Prohibited Items:** Electrical appliances (electric blankets, heated seat cushions, coffee machines, electric kettles, curling irons, irons, etc.), flammable items, electric scooters, pets, and gambling-related items. **[Violation will result in penalty points.]**

c. **Allowed Items:** Hair dryers, computers, desk lamps, air purifiers, and humidifiers (steam-based humidifiers are not allowed).

### 4. Dormitory Rules and Living Guidelines

a. **Smoking, drinking, and bringing alcohol into the dormitory are strictly prohibited.**

b. **Unauthorized use of unassigned rooms** will result in immediate expulsion, and fees will be charged for the unauthorized occupancy period.

c. Students expelled for violations must vacate the dormitory within seven days of receiving the notice and will be barred from reapplying for the next semester.

d. Persistently maintaining an unclean room during the stay may result in restrictions on admission for the next semester.

※ For detailed dormitory rules and policies, please visit the dormitory website: <https://wjorm.yonsei.ac.kr>

5. **Guide to Using Common Facilities:** Details can be found on the dormitory website:

<https://wjorm.yonsei.ac.kr/wjorm/board/notice1.do?mode=view&articleNo=47961&article.offset=0&articleLimit=10>

**6. For Further Inquiries:**

- a. Email: [dormi123@yonsei.ac.kr](mailto:dormi123@yonsei.ac.kr)
- b. Dormitory Website: <https://wjdorm.yonsei.ac.kr> → Q&A Board
- c. Phone: 033-760-5300 (Weekdays 09:00-17:00)

**Yonsei Univ. Wonju Housing Office**