Application Notice for 2026 Winter

■ **Submission of a tuberculosis (TB) test certificate is mandatory. Only tests conducted on or after July 1, 2026, will be accepted. The test date or diagnosis date must be clearly stated on the document. Documents indicating only the issuance date will not be accepted.**

■ **The Dormitory Office shall not be held responsible for any issues arising from a failure to follow these instructions.**

1. Application Schedule

Category	Period		Remark
Dormitory Application	2026.11.16.(Mon) 11:00 ~ 11.20.(Fri) 23:59		
Payment	2026.11.25.(Wed) 10:00 ~ 11.30.(Mon) 13:00		
Roommate Request	2026.11.30.(Mon) 13:00 ~ 12.2.(Wed) 23:59		
Room Assignment Check	Long-term	available from 2026.12.23.(Wed) 18:00	
	Short-term	available from 2026.12.27.(Sun) 13:00	

A. Eligibility: Undergraduate and Graduate Students

B. Students Ineligible for Dormitory Application

1) Students who have received a dormitory eviction/suspension sanction within the past six months

2) Students with a GPA of 1.74 or below (on a 4.3 scale)

* Application may be permitted if vacancies are available and a study plan is submitted.

* Please complete and attach the study plan form provided in the notice when applying for dormitory admission.

3) Students whose cumulative merit/demerit score is -10 points or lower

4) Students who have been subject to disciplinary action under university regulations.

5) Students who are on a leave of absence, have completed all required coursework but have not yet graduated, or are otherwise not currently enrolled.

6) Students deemed unsuitable for dormitory life

C. How to Apply: 연세포털(https://portal.yonsei.ac.kr/ui/index.html) → 학사정보시스템 → 기숙사 → 입사신청(재학생)

D. Invoice Check

How to Check Invoice (PC O / Mobile X)
연세포털(https://portal.yonsei.ac.kr/ui/index.html) → 학사정보시스템 → 기숙사 → 입사정보조회 → 기숙사비 고지서 조회(Check individual virtual account numbers and payment amounts)

1) Please note that your application will be automatically canceled if payment is not made within the designated period.

2) Payment by credit card or in installments is not available.

E. Roommate Request

Category	Contents (PC O / Mobile X)
Period	2026.11.30.(Mon) 13:00 ~ 12.2.(Wed) 23:59
How to request	1) 연세포털(https://portal.yonsei.ac.kr/ui/index.html) → 학사정보시스템 → 기숙사 → 룸메이트신청
	2) Enter roommate's student ID and the reason for application, then click "Apply."

1) Roommate requests are only available to students who have completed payment

and have the same dormitory stay period. If no request is submitted, roommates will be assigned randomly.

2) Multiple applications may cause errors. To ensure successful submission, only one representative from each roommate group (2 or 3 students) should submit the application.

3) Graduate students may also apply for roommates through the Yonsei Portal.

4) International graduate students with scholarships should send an email to mjdorm@yonsei.ac.kr with both their student ID number and their roommate's student ID number.

2. Dormitory Operation and Move-in Instructions

A) Dormitory Operation

Category	Cheongyeon(24-Hour Access)	
Type	Short-term (24 nights)	Long-term (56 nights)
Period of Stay	2026.12.27.(Sun) 13:00 ~ 2027.1.20.(Wed) 11:00	2026.12.23.(Wed) 18:00 ~ 2027.2.17.(Wed) 11:00
Fee(Triple Room)	₩237,360	₩553,840
Fee (Accessible room)	₩289,440	₩675,360
Remarks	Bed, Desk, Wardrobe, Shoe rack, Small refrigerator, Separated Toilet and shower room in each room.	

※ Students applying for an accessible room must submit a disability certificate issued by the Ministry of Health and Welfare. (Please upload the document as an attachment on the dormitory application page.)

B) Move-in Instructions

No.	Contents
1	Short-term stay applicants may check in from 1:00 PM on December 27, 2026 (Sun), after completing the check-out process for the fall semester. *** Early move-in is not permitted. If you wish to stay from December 23 (Wed) to December 27 (Sun), 2026, please apply for a long-term stay.**
2	Long-term dormitory applicants may check in from 6:00 PM on December 23, 2026 (Wed), after completing the fall semester check-out process. * Students currently residing in Cheongyeon Dormitory during the Fall 2026 semester must also move to a different room for cleaning purposes.
3	Extended stays are not permitted.
4	Room relocation may be required due to scheduled construction or maintenance work. (Advance notice will be sent via text message.)
5	For long-term residents, please understand that the cleaning of your new room may be insufficient.

3. Luggage Storage

Category	Short-term	Long-term
Storage Period	2026.12.23.(Wed)~2026.12.27.(Sun) 23:59 **All luggage must be collected by Dec 27. Any unclaimed luggage will be disposed of without prior notice.**	2026.12.23.(Wed) 23:59 **All luggage must be collected by Dec 23. Any unclaimed luggage will be disposed of without prior notice.**
Storage Location	Cheongyeon Dormitory, 2nd Floor, Seminar Room	Cheongyeon Dormitory, Lobby

Storage Procedure	Pack luggage → Cheongyeon Dormitory Information Desk → Receive luggage storage receipt → Store luggage in the seminar room	Pack luggage → Cheongyeon Dormitory Lobby
Notes	1) Up to 3 boxes per person may be stored.	
	2) Each box must be labeled with your name, contact number, and email address.	
	3) Only boxes containing daily necessities and school-related items may be stored.	
	4) Plastic bags, valuables, and items not packed in boxes cannot be stored.	
Important Notices	1) General luggage storage is not available for students who are not staying in the dormitory during the vacation period (including international students).	
	2) Please make sure to take all your personal belongings with you when checking out at the end of the Fall 2026 semester.	
	3) Housing office is not responsible for any lost luggage(item).	

4. Refund

A. How to request

Category	Contents
How to request	연세포털(https://portal.yonsei.ac.kr/ui/index.html) → 학사정보시스템 → 기숙사 1) Before Move-in date : 입사정보조회 → 선발포기 2) After Move-in date : 중도퇴사 신청

B. Refund Deadline

Category	Short-term	Long-term
Full Refund Deadline	Until 2026.12.26.(Sat)	Until 2026.12.22.(Tue)
Partial Refund Deadline	Until 2027.1.15(Fri)	Until 2027.2.5.(Fri)

1) Full Refund: Application must be submitted by the day before the move-in date.
※ Please note : Once the move-in date has passed, a full refund is not possible, even if you have not actually moved into the room.
2) Partial Refund: Refund amount = [Dormitory Fee] – [Cancellation Fee (20% of fee)] – [Daily rate for days stayed].
3) Eviction (Forced Check-out): After deducting the cancellation fee (20% of the total dormitory fee), only 70% of the remaining balance for the unused days will be refunded.
※ Students who receive a compulsory eviction order must move out of the dorm within 48 hours.

C. Important Notes on Refunds

No.	Contents
1	If the sender's name on the bank transfer is different from the applicant's name, the refund process may be delayed. In such cases, please contact the Administration Office by email.
2	Please make your payment carefully, as refunds for canceling residency (withdrawal) after payment can take up to 4 weeks to process.
3	Refunds can only be issued to a domestic (Korean) bank account under your own name that is registered on the Yonsei Portal. * Registration : 연세포털→학사정보시스템→학적→학적정보조회→계좌정보→계좌정보변경

5. Precautions for Move-in

A. Move-in Procedure : Identity Verification → Document Submission → Move-in

B. Required Documents: Tuberculosis(TB) test result

1) **Only test results from tests conducted on or after July 1, 2026, will be accepted. Please submit the original document.**
2) **Students who fail to submit their test results by the check-in date will not be allowed to move in and will not be eligible for a refund. Please complete the test in advance and prepare your results.**
3) **The test date or diagnosis date must be clearly stated on the document. Documents indicating only the issuance date will not be accepted, and dormitory admission will be denied.**

C. Allowed and Prohibited Items

Category	Item Type	Items
Allowed	Essential items	personal hygiene items, toiletries, Wi-Fi Router, personal bedding
Allowed	Others	computers, desk lamps, hair dryers, electric shavers, USB-powered fans, USB-powered air purifiers, USB-powered humidifiers (heated humidifiers are not allowed)
Prohibited	Cooling and Heating Appliances	electric blankets, heated cushions, electric mats, electric heaters, fan heaters, space heaters, stoves, fans, etc.
	Cooking Appliances & Kitchenware	Electric kettles, toasters, electric cookers, yogurt makers, gas burners, microwave ovens, electric rice cookers, electric frying pans, electric pots, etc.
	Others	Vacuum cleaners, electric scooters, hair straighteners/curling irons, irons, candles, flammable materials, pets, etc.

D. Remarks

No.	Contents
1	2026 Fall Check-out : Residents scheduled to check out must complete room cleaning, return all borrowed dormitory items, and pack your belongings by 11:00 AM on December 23, 2026 (Wed). Please return your key card to the information desk upon departure.
2	If any issues such as poor room cleaning or damaged items are found during the room inspection after check-out, penalty points may be imposed. In addition, failure to return the key card may result in restrictions on the issuance of various university certificates and documents.
3	Smoking and drinking alcohol inside the dormitory are prohibited.
4	For repair requests or maintenance issues, please submit a request. * Dormitory official website → 커뮤니티 → 고장수리게시판
5	During the vacation, outside groups or organizations may stay in the residence hall due to on-campus or external events and programs.

6. Contacts

Category	Contents
Phone	033-760-5300 (weekdays 09:00~17:00)
Email	mjdorm@yonsei.ac.kr
Dormitory Official Website	https://wjdorm.yonsei.ac.kr → 커뮤니티 → 상담 게시판

Housing Office